



Congresswoman Lucille Roybal-Allard

40th District, California

JOB ANNOUNCEMENT
FIELD DEPUTY
COMMERCE, CALIFORNIA

Congresswoman Lucille Roybal-Allard is seeking an energetic and talented individual with a genuine commitment to public service for a field deputy position in her District Office.

Duties include: Serve as the congresswoman's liaison with constituents, community groups, government agencies, elected officials, and the public at large; monitor several issues; plan, organize and assist colleagues with public events; implement proactive constituent outreach programs; staff and/or represent the congresswoman at events; and prepare the congresswoman for her scheduled events and meetings.

Qualifications: Bachelor's degree preferred; excellent written and verbal communication skills; professional appearance and attitude; strong computer skills; ability to work and set priorities in a fast-paced and challenging environment; work well under pressure; ability to work independently and as a team member; manage multiple tasks simultaneously and meet deadlines; demonstrate common sense in solving assigned problems; have good people skills, a positive attitude; and be flexible. Attention to detail and accuracy is essential. Knowledge of politics and the political process is helpful. Prior experience with event planning and working directly with the community at large is considered a plus. Salary will be commensurate with experience and salary history.

This position will require work hours beyond the normal work day and will include work on weekends and holidays. Familiarity with education issues and bilingual skills (English and Spanish) are preferred.

To apply: All interested individuals should email or fax a cover letter, resume (including salary history) and writing samples (English and Spanish) to CA40Resumes@mail.house.gov or fax (323) 721-8789. No phone calls please.

Representing the communities of Bell, Bell Gardens, Commerce, Cudahy, Downey, East Los Angeles, Florence-Graham, Huntington Park, Maywood, Paramount, South Los Angeles, Vernon and portions of Bellflower and Walnut Park